

Survey of Theatre Collections held in Irish Repositories

Institutional Information

Name: _____

Address: _____

Telephone: _____

Fax: _____

E-mail: _____

Web-site: _____

Contact: _____

Type of Institution: _____

Services offered to researcher (if applicable):

Reading Room **Yes/No**

Enquiry Service **Yes/No**

Finding Aids **Yes/No**

If yes, please indicate what kind of finding aid: _____

(e.g. card or computerised index, descriptive list, descriptive analysis sheet

Reprographics (Photocopying, scanning etc.) **Yes/No**

Collection Information (One sheet per collection)

Collection Title: _____

Collection Code: _____

Provenance: _____

Brief Description: _____

Covering dates: _____

Extent of Collection (a rough estimate will do for uncatalogued material, if giving extent in terms of boxes, please give dimensions):

Programmes	Yes/No	Minutes	Yes/No
Posters	Yes/No	Financial	Yes/No
Photographs	Yes/No	Audio-Visual	Yes/No
Newspaper Cuttings	Yes/No	Musical Scores	Yes/No
Scripts	Yes/No	Props/Costumes	Yes/No
Correspondence	Yes/No	Commemorative brochures	Yes/No
Other (please specify)	_____		

Are there Copyright Restrictions?: **Yes/No**

(Please specify) _____

Are there Access Restrictions?: **Yes/No**

Reference Only **Yes/No** **Interlibrary Loan** **Yes/No**

Loans **Yes/No**

Other(Please specify) _____

Finding Aid Information

Does a Finding Aid exist for this collection?: **Yes/No**

If yes, what type of finding aid exists?: _____

Is it available to researchers?: **Yes/No**

Is the material available in published form **Yes/No**

Is the material available in microform **Yes/No**

Thank you for your cooperation!

Please return to:

**Kieran Hoare, Irish Theatre Archives Group,
James Hardiman Library,
National University of Ireland, Galway**

Survey of Theatre Collections held in Irish Repositories –

SAMPLE ENTRY

Institutional Information

Name: Archives Service, James Hardiman Library

Address: National University of Ireland, Galway

Telephone: 091 524411 ext 3636

Fax: 091 522394

E-mail: kieran@sulacco.library.nuigalway.ie

Web-site: <http://www.library.nuigalway.ie/resources/archives/index.html>

Contact: Kieran Hoare, Archivist

Type of Institution: Archives

Services offered to researcher (if applicable):

Reading Room Yes/No

Enquiry Service Yes/No

Finding Aids Yes/No

If yes, please indicate what kind of finding aid: _____

(e.g. card or computerised index, descriptive list, descriptive analysis sheet

Reprographics (Photocopying, scanning etc.) Yes/No

Collection Information (One sheet per collection)

Collection Title: Druid Theatre Company Collection

Collection Code: T2

Provenance: Druid Theatre Company

Brief Description: The collection consists of files on each production (usually containing programmes, photographs and posters), as well as fil of newspaper clippings relating to the company and productions

Covering dates: 1975 - 1985

Extent of Collection (a rough estimate will do for uncatalogued material, if giving extent in terms of boxes, please give dimensions): 10 boxes (8"x12"x8")

Programmes	Yes	Minutes	No
Posters	No	Financial	No
Photographs	Yes	Audio-Visual	Yes/No
Newspaper Cuttings	Yes	Musical Scores	No
Scripts	No	Props/Costumes	No
Correspondence	No	Commemorative brochures	No
Other (please specify)			

Are there Copyright Restrictions?: **Yes**

(Please specify) No material may be reproduced without the written permission of the Druid Theatre Company.

Are there Access Restrictions?: **Yes**

Reference Only **Yes** **Interlibrary Loan** **No**

Loans **No**

Other(Please specify) Can only be consulted in Special Collections Reading Room of the Library, no photocopying allowed.

Finding Aid Information

Does a Finding Aid exist for this collection?:	Yes
If yes, what type of finding aid exists?:	Descriptive List
Is it available to researchers?:	Yes
Is the material available in published form	No
Is the material available in microform	No

Thank you for your cooperation!

Please return to:

**Kieran Hoare, Irish Theatre Archives Group,
James Hardiman Library,
National University of Ireland, Galway**